



St Tudy Pre-school

Daily Procedures following return of all children 1st September

As we prepare to continue the running of open on Monday 7th September we have been rigorously working on a plan for what that will look like and what ourselves and our families need to do in order for it to be as safe as possible for our children and staff alike.

We will continue to follow Government and the Department for Education's guidance as well as using our own initiative to provide the safest possible environment for all.

Our New building

In our new pre-school it has two separate rooms. As of 24th July bubbles were no longer required due to Early Years settings being deemed as low risk. If however these need to be re-introduced following government guidance, we can do this by splitting bubbles across the two separate rooms.

We wish to encourage the use of the outdoor spaces we have on site. (we are working alongside the school to ensure the playing field is used at different times). We also have our own enclosed outside area which we will make full use of.

Infection Control Measures

We have provided some online training on Infection Control to ensure all staff have a good understanding of it and the steps they need to take to minimise risk.

We have introduced a daily cleaning procedure during this time.

We have been advised to remove soft furnishings from the pre-school, this includes cushions, blankets, soft toys and rugs which will again lessen the chance of the virus living on surfaces within the setting. We will be using our play mats, however they will be removed at the end of each daily session, cleaned and replaced.

To limit the use of malleable/sensory group play – unless contained and individually controlled. We will treat this type of play individually and look at safe ways of allowing children access to water play (reduced tools, smaller containers for 1, individual play opportunities). Rigorous cleaning and re-filling will be done throughout the day and a thorough clean down at the end of the session.

Resources

Reduced access to resources – In order to keep track on what is being used, unlike before, we will have a limited amount of resources available.

All resources will be cleaned after each session we have bought some reusable drawstring bags to fill with toys ready for cleaning and ease of drying to enable us to rotate resources.

We will ensure safe storage of all resources during this time.

Daily Cleaning Procedures

Toilets will be cleaned thoroughly twice daily and after each use.

All high contact surfaces will be cleaned thoroughly twice a day, including door handles, taps, tables, light switches etc.

Staff tablets and electronics will be disinfected before and after use.

Bins containing tissues etc will be emptied before they are completely full at least once a day.

Personal Care and Hygiene

Staff will wear aprons whilst assisting with personal care, this includes nappy changing, assisting with toileting, changing or administering first aid where appropriate.

Children and staff will wash hands with liquid soap actively throughout the day.

We will also carry out handwashing after arrival, after a cough or sneeze, before food, when hands are visibly dirty, after going to the toilet and just before home time.

Staff will also be required to wash hands before and after administering first aid, before and after assisting with toileting. After removing protective gloves, before and after handling cutlery/helping with as part of our daily meals etc.

We will continue to remind children of our washing our hands song and the importance of 'Catch it, Bin it and Kill it' when coughing or sneezing.

Tissues will be available for all children.

Snacks and Lunch

As our aim is to reduce unnecessary contact we are asking parents to provide two healthy snacks (morning and afternoon snack), and a packed lunch in clearly named containers.

The children will have their own named water bottles for use throughout the day.

Drop off and Collection times

We will be opening from 8.45 to allow extra time for settling in. We appreciate it is a new building and parents would like to come and look around, however we are limiting the amount of footfall through the building to ensure it remains a safe environment for everyone using it.

Drop off times start from 8.45 am

If your child needs you to come in as it is a new environment for them we will allow this initially on a case by case basis. We therefore ask that when dropping your child off, you wait at the end of the path (maintaining 2 meter distance with other families waiting) and a member of staff will collect your child from you. This process may take a little longer in the first week or two of settling in for our children so please be patient and bear with us.

Please can you contact Hayley if you have a time in which your child needs to be dropped off by e.g for work commitments and we will prioritise these drop offs.

Collection Times 2.45pm – 3.00pm

We are working closely with the school as we will both be using the playground area for school drop off and collections. We will therefore be asking parents to collect children promptly between 2.45pm and 3.00pm.

We will bring the children out to the gates to meet you , this will also help speed up the process.

Daily Procedures

We are afraid that during this time we ask that no toys, comfort blankets or pacifiers are brought in from home. If for some reason there is a case where a parent deems this to be crucial for the welfare of their child then we can look at this on an individual basis.

Please ensure that sun cream is applied before arrival, and a named bottle is provided in your child's bag for a further application later in the day.

We will not be asking you to sign accident/incident forms (reducing the need for contact). Accident forms will still be completed by the member of staff, and will be sent to you via email for completion and to confirm acknowledgment.

For those children needing a sleep during the day we can provide a travel cot which can be easily cleaned between uses.

We appreciate that these procedures are somewhat 'different' to our usual way of working.

We all play a key part in protecting each other from this terrible virus and so we ask you as families to be extremely diligent, follow our guidance and the government's guidance closely, both with regards to pre-school and in your daily lives.

We would like to thank you all in advance for your continued support and duty of care to our children and staff.

If you have any questions or concerns please do not hesitate to contact Hayley to discuss further by email : manager@st-tudy-preschool.org.uk

We look forward to seeing you all next week,

St Tudy Pre-School Team