



St Tudy Pre-school

Parental/Carer involvement

Our Pre-School recognises that parents/guardians/carers play the fundamental role in a child's development and this should be acknowledged as the basis for a partnership between the Pre-School and parents/guardians/carers.

The staff team is committed to working in partnership with parent/guardians/carers to provide high quality, safe and stimulating care, learning and play opportunities for children. The Pre-School aims to achieve this by:

- Ensuring that parents/guardians/carers are made to feel welcome and valued in all dealings with the Pre-School.
- Informing parents about the registration system for the compulsory and/or voluntary parts of the childcare register.
- Ensuring that parents/guardians/carers concerns are always listened to by the Pre-School whenever they are raised. The manager will ensure that parents/guardians/carers receive a prompt response from the pre-school.
- Working with parents to support their children. This involves sensitive observational assessment – based on the EYFS principles. The Pre-School will identify the learning need of each child and respond accordingly.
- Providing parents with regular information about activities undertaken by the children, for example through wall displays, children's online Learning journeys and other examples of work
- Making all information and records held by the Pre-School on a child available to their parents/guardians/carers, unless it is subject to investigation by the police or other statutory agencies.
- Ensuring that the Pre-School's policies and procedures are made available to parents/guardians/carers on request. Also, making copies of the complaints procedure and safeguarding procedures available to parents.
- Encouraging parents/guardians/carers to comment on the Pre-School's policies and procedures and consulting them on a regular basis about the activities that are planned and provided for their children.
- Ensuring that there are regular opportunities for parents/guardians/carers to meet with staff and discuss their child's progress and any problems that they might be encountering.
- Ensuring that any complaints from parents/guardians/carers are dealt with swiftly and effectively in accordance with the provisions of the Complaints Procedure policy.
- Encouraging parents/guardians/carers to undertake supportive roles in the Pre-School, such as volunteering or participating in activities, visits or outings where their valuable input will help both the children and our pre-school.
- Encouraging parents/guardians/carers to help in the running of the Pre-School, including becoming involved in its management committee where, as a charity pre-school, we rely solely on parents and friends of the pre-school to be members of.
- Providing parents/guardians/carers with formal and, if necessary, confidential means to comment on the work of the pre-school. This will include an annual satisfaction survey.
- Keeping parents/guardians/carers up to date with any changes in the operation of the Pre-School, such as alterations to the opening times or fee levels.

